

Columbine Townhouses One Homeowners Association

Board of Directors Meeting Minutes

February 11, 2020

7705 W Glasgow Pl Littleton CO

Meeting was called to order at 6:06 p.m. by Robin Phillips. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

Board members present: Robin Phillips, Faye O'Brien and Rumi Engineer

Board members absent: None

Contractors present: None

CPMG Staff: Virginia Johnson, Association Manager

Homeowner Forum: 0 homeowner in attendance

Election of Officers:

- **Motion:** to have Robin Phillips President, Faye O'Brien Vice President and Treasurer and Rumi Engineer at Large was made by Robin Phillips, seconded by Faye O'Brien and passed unanimously.

Approval of Meeting Minutes:

- **Motion:** To approve the November 18, 2019 meeting minutes as written was made by Robin Phillips, seconded by Faye O'Brien, and passed unanimously

Association Manager's Report:

 Virginia Johnson

Virginia provided update on daily operations.

- **Review:** The board reviewed the email and work order reports
- **Discussion:** Landscape projects were discussed for 2020
- **Discussion:** CPMG workshop on March 5 was discussed.
- **Discussion:** The Budget Meeting is set for April 14, 2020

Action outside of a meeting:

- None

Financials/Legal:

- **Motion:** To accept the November 2019, December 2019, January 2020 financials as prepared by CPMG, subject to audit, was made by Rumi Engineer, seconded by Faye O'Brien and passed unanimously.

Review: Attorney Status Report was reviewed. There are currently no accounts at the Attorney. Also noted there are no units delinquent.

Adjournment: 6:30 p.m.

Next Meeting: April 14 2020 – Budget Meeting